Online Class Requirements/Instructions
“Character Matters”

1) Print Registration Form:
   Complete Registration Form and mail, fax, or email to SC Conference School of Ministry.
   Mail: PO Box 1689, Lake City, SC, 29560
   Fax: 843-394-3470
   Email: lbryant87@hotmail.com

2) Pay Fees and Buy Books:
   Book Required: Character Matters (Nine Essential Traits You Need to Succeed) by Mark Rutland.
   Fees can be paid by mailing a check payable to SC Conference School of Ministry or by calling the conference office at 843-394-8508 and using a credit card.
   Options to order books: Life Springs Resource Center @ 1-800-541-1376, Amazon.com, or download to your iPad or Kindle.

3) Print Sign-In Sheet:
   The Sign-In Sheet needs to be filled out for each class. Each time you view the class you will record your “Sign In Time” and your “Sign Out Time” on the Sign-In Sheet. Once you have completed the course in its entirety, you need to sign and date the sheet at the bottom and mail it to our office.

4) Print or Purchase MCP 1.06 Character Matters Study Guide:
   The study guide for this class must be completed. This must be the student’s individual work. He or she must not get help from another student or individual. The study guide will be graded and treated as an open book test. All study guides should have the student’s name on the outside front cover of the study guide (a return address label can be used).

5) Once your Class Registration and Fees are received, you will then be emailed the links for the class. Keep in mind, these classes were recorded during a live class.

No Credentials, Certificate, or Diploma will be awarded if the requirements are not met.

Rev. M. Dean Morgan, Director of SOM