



SC Conference of the IPHC Key Release

KEY REQUEST:

Current Date: _____

Key is being issued to (name): _____, who represents

(entity): _____.

Phone #: _____.

Reason for request: _____.

KEY INFORMATION:

Building: _____ Room: _____ Key # _____.

Key will be returned by (date): _____.

Key was issued by: _____.

KEY AGREEMENT:

By signing below I, _____, acknowledge it is my responsibility to keep this key secure from all others, undamaged, and returned in the time frame agreed upon. While this key is in my possession I will guard it from all others and will not loan it to ANY person(s). This key represents clearance into private property of the South Carolina Conference of the International Pentecostal Holiness Church, Inc. Any attempt to reproduce or copy this key is prohibited. Reproduction of this key while in my possession, as well as NOT returning it as agreed upon, may subject me to criminal investigation if a crime is committed while this key in my possession.

Signature

Date

KEY RETURN:

Key was returned on (date): _____.

Key was received by: _____.